



**Transportation Services
Engineering Department**

**Permit for Drive Approach / Sidewalk in
Public Right-of-Way**

(Minimum of 48 HOURS required for approval)

Permit Number:	_____
Approval Date:	_____
Fee Paid:	_____

Applicant Name: _____ Phone: _____
Company: _____ Email: _____
Address: _____ City, State, Zip: _____
Contractor Name: _____ Phone: _____
Property Owner's Name: _____

Work to be performed by (circle one):	Property Owner	Licensed ROW Contractor
Is the Contractor licensed and bonded with the City to do work in the public right-of-way?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Project Address: _____

Existing Curb and Gutter	Proposed Curb and Gutter Work	Proposed Sidewalk Work	Access To
<input type="checkbox"/> Hollywood	<input type="checkbox"/> Install New Drive Approach	<input type="checkbox"/> Repair Existing Sidewalk	<input type="checkbox"/> Arterial Street
<input type="checkbox"/> Rollover / Driveover	<input type="checkbox"/> Widen Existing Drive Approach	<input type="checkbox"/> Install New Sidewalk	<input type="checkbox"/> Collector Street
<input type="checkbox"/> Vertical	<input type="checkbox"/> Repair Existing w/out Alterations	<input type="checkbox"/> Widen Existing Sidewalk	<input type="checkbox"/> Residential Street
<input type="checkbox"/> Other (Please List) _____	<input type="checkbox"/> Close Existing Drive Approach	<input type="checkbox"/> Repair or Install S/W Chase	<input type="checkbox"/> State Highway
	<input type="checkbox"/> Other (Please List) _____	<input type="checkbox"/> Other (List) _____	<input type="checkbox"/> Other (List) _____

***TRAFFIC CONTROL PLAN SUBMITTED**

(Note: If work is on College Avenue, State Highway, arterial street, or collector street, a Traffic Control Plan must be submitted and approved by the Traffic Engineer prior to the City Engineer's approval.)

☐ YES ☐ NO

****WILL TREES, SHRUBS OR OTHER VEGETATION BE DISTURBED**

(Note: If yes, a separate permit must be obtained from the City Forester at no additional charge.)

☐ YES ☐ NO

_____ Sidewalk / Curb and Gutter (up to 100' - \$.30/ foot additional)	@ \$25.00 _____
_____ Sidewalk Chase (each)	@ \$25.00 _____
_____ Driveway up to 15' in width(s)	@ \$25.00 _____
_____ Additional footage in excess of 15' an additional charge of \$0.30 per foot	@ \$0.30 _____
_____ Vehicular access to/from a State Highway*	@ \$40.00 _____
_____ TOTAL FEET	AMOUNT DUE \$ _____

*Notwithstanding the foregoing, if any driveway is proposed to be constructed providing vehicular access to or from a State Highway, the permit fee for such driveway shall be \$40.00 regardless of width or use of the driveway.

Contractor agrees to provide the City of Fort Collins Engineering Department with an active or continuous surety bond in the amount of \$10,000 issued by a surety company authorized to do business in the State of Colorado, upon application. If the property owner performs the work, a concrete license and bond is not required.

Applicant agrees to abide by the most current City of Fort Collins Standard Plans and Specifications and to such special conditions, restrictions, and regulations as may be imposed by the City Engineer. Applicant agrees to telephone the Engineering Inspection Recorder at **221-6609, 24 HOURS PRIOR** to any construction in the public right-of-way. Inspections are required before and after concrete is placed. Fees are non-refundable.

APPLICANT'S SIGNATURE: _____ DATE: _____

CITY ENGINEER APPROVAL: _____ DATE: _____

EXPIRATION: 30 DAYS FROM DATE OF APPROVAL

*CITY TRAFFIC ENGINEER APPROVAL: _____ DATE: _____

**CITY FORESTER APPROVAL: _____ DATE: _____

LAST REVISED 11/1/2010